



## MIBFN Board of Directors Position Description & Accountabilities

### Non Profit Board Standards:

1. Each board member has a legal responsibility to participate actively in making decisions on behalf of the organization and to exercise their best judgment while doing so
2. Each board member must put the interests of the organization before their personal and professional interests when acting on behalf of the organization in a decision-making capacity. The organization's needs come first
3. Board members bear the legal responsibility of ensuring that the organization complies with the applicable federal, state, and local laws and adheres to its mission and core values.

### MIBFN Board Member Responsibilities:

1. Participating and voting in at least 80% of general board meetings throughout the calendar year is required. Meetings are conducted as a webinar or conference call, face-to-face meetings occur as needed. Those in attendance are responsible for decision making
2. Voting in all email-requested votes is required
3. Serving alongside staff and board members - as a **leader and collaborator** - in solidarity with diverse organizations and families to realize the MIBFN mission, vision, core values, service model, goals, strategic plan, and commitment to diversity, equity, and inclusion
4. Continuously growing position-specific skills and cultural humility through planning and implementing skill building and diversity, equity, and inclusion learning in alignment with our mission, vision, core values, service model, goals, strategic plan, and commitment to diversity, equity, and inclusion
5. Establishing and maintaining relationships with a variety of breastfeeding stakeholders, such as grassroots organizations, lactation supporters, professional associations, businesses, policy groups, elected officials, consumer groups, donors, and coalitions
6. Establishing and maintaining relationships with internal stakeholders including MIBFN Executive Director and Board Members
7. Representing MIBFN at conferences, meetings, special events, and with the media and maintaining the trust, credibility, reputation, and good standing of the organization by ensuring alignment with the MIBFN mission, vision, core values, service model, goals, strategic plan, and commitment to diversity, equity, and inclusion
8. Staying current with developments and in birth and breastfeeding and Informing committees and general board members of new opportunities to strengthen MIBFN as they arise
9. Recruiting new board members
10. Developing the MIBFN strategic plan, and serving as a trusted advisor to the Executive Director as the plan is implemented
11. Ensuring MIBFN's commitment to addressing systemic inequities in breastfeeding outcomes is prioritized in all strategy and decision making
12. Approving MIBFN's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
13. Fundraising and supporting fund-development activities to ensure fiscal sustainability of MIBFN
14. Contributing to an annual performance evaluation of the Executive Director
15. Partnering with the Executive Director and other board members to ensure that board resolutions are carried out



**Term of Service, Participation, & Compensation:**

1. Each term is two years, with the opportunity to renew for two additional terms of service of up to two years each, for a maximum allowable 6 years of board membership.
2. Participation in meetings is required
3. Most board members contribute approximately 5 hours per month of direct service to MIBFN
4. Service on MIBFN's Board of Directors is without remuneration, except for administrative support, travel, and accommodation costs in relation to Board Members' duties

**Skills, Qualifications, & Preferred Qualities:**

- Awareness of breastfeeding as a public health imperative
- Experience addressing systemic inequities in breastfeeding outcomes
- Demonstrated commitments to diversity, equity, inclusion, and justice
- Personal qualities of integrity, credibility, and a passion for the mission of MIBFN

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It is the policy of MIBFN to provide equal employment opportunity (EEO) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law.